



Considering learning basic business skills?

BSB30115 Certificate III in Business

Using the Queensland State Government's Certificate 3 Guarantee initiative

Whether you are unemployed, looking for a career change or just wish to upskill, we can provide you with a Nationally Recognised Qualification.

If you:

- Are an Australian citizen, New Zealand citizen or permanent Australian resident
- Reside permanently in QLD
- Are 15 years or older
- No longer attend school
- Do not hold and are not already enrolled in a Certificate III or higher qualification obtained post schooling; We will assess your eligibility for Government subsidy Nationally recognised qualifications. Please note that by completing this certificate you will no longer be eligible for a subsidized training place under the Certificate 3 Guarantee

About the course

This course is based on current industry standards, hands on application, relevant case studies and real discussions that can generate relevant skills and results. Delivered by expert industry trainers.

Non concession ~~\$120~~ \$24
card holders

will be charged on enrolment

OR

Full concession ~~\$60~~ \$12
card holders

will be charged on enrolment

BSB30115 Certificate III in Business Includes:

- BSBWHS302 – Apply knowledge of WHS legislation in the workplace
- BSBCUS301 – Deliver and monitor a service to customers
- BSBFLM303 – Contribute to effective workplace relationships
- BSBFLM312 – Contribute to team effectiveness
- BSBWOR301 – Organise personal work priorities and development
- BSBCMM301 – Process customer complaints
- BSBDIV301 – Work effectively with diversity
- BSBFLM305 – Support operational plan
- BSBFLM309 – Support continuous improvement systems and processes
- BSBFLM311 – Support a workplace learning environment
- BSBINN301 – Promote innovation in a team environment
- BSBITU303 – Design and produce text documents

Duration: up to 12 months
Start on appointment

This training is delivered with the QLD Certificate 3 Guarantee Program

Qualifications issued by EDB Training Services
RTO ID: 32376

Further information can be found at -
<http://training.qld.gov.au/resources/information/pdf/c3g-student-factsheet.pdf>

Mobile: 0418-989-094

Email: brad@edbtraining.com.au